Bundaberg Region
Southern Great Barrier Reef
Queensland *Where great begins*

Bundaberg Region Ltd t/a
Bundaberg Tourism

Minutes

54th Annual General Meeting of Bundaberg Tourism Limited
Thursday, 16 October 2025
Burnett Riverside Hotel | 7 Quay Street, Bundaberg

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1. **Welcome**

CEO Katherine Reid welcomed guests and invited Bec Domaille from Taribelang Aboriginal Corporation to deliver the Welcome to Country.

Katherine invited Chair, Daniel Reeves to take over formal proceedings of the AGM.

2. **Chair's Opening**

Daniel welcomed everyone and special note given to local government guests:

Bundaberg Mayor Helen, Blackburn
Bundaberg Councillor and BT Director, Steve Cooper
North Burnett Councillor and BT Director, Melinda Jones and
Bundaberg Councillor May Mitchell

Apologies received:

Bradley Grogan (DGZ)
Stephen Bennett (Member for Burnett)
John McLean (Bundaberg Brewed Drinks)
Tina McPherson (Tinaberries)

Daniel, as Chair of the meeting noted that a quorum was present.

MOTION: That the apologies be accepted:
Moved: Cr Steve Cooper
Seconded: Warrick Wright
Carried and resolved with no objections noted.

3. **Minutes of the 2024 Annual General Meeting** were distributed by email on 18 September and 2 October 2025 for review**.**

MOTION: That the minutes of the 53rd AGM held 24th October 2024 be accepted as a true and correct record.
Moved: Warrick Wright
Seconded: Cr Steve Cooper
Carried and resolved with no objections noted.

4. **Matters arising from the Minutes**
There were no matters arising.

5. **Correspondence**
There was no correspondence pertaining to this meeting.

6. **Chairman's Report for 2024/25**

Daniel delivered the Chair Annual Report.

MOTION: That the Chair Report for 2024/25 be accepted.
Moved: Duncan Littler
Seconded: Steve Caville
Carried and resolved with no objections noted.

7. **Tribute to departing Directors**;

Joey Caruana resigned in June
John McLean resigned in September
Duncan Littler resigned in September

8. **Financial Statements for 2024/25**

Audited Financial Statement for 2024/25 were received by the Board and accepted.

MOTION: That the Financial Statement for 2024/25 be accepted.
Moved: Warrick Wright
Seconded: Jennifer Cameron
Carried and resolved with no objections noted.

** Because Daniel Reeves term has come to an end and his position was up for renewal, the formal proceedings were handed over to Warrick Wright.

9. **Election of Board Directors**

In accordance with the Constitution, nominations were called for the vacant positions on the board, along with the AGM notice sent on 18 September and again on 2 October, more than 14 days before the Annual General Meeting.

The following 6 nominations were received by 4pm on Thursday, 9 October 2025.

* Jennifer Cameron, Water Street Kitchen
* Joey Caruana, The Windmill Cafe
* Brooke Kimberley, Monsoon Aquatics
* Waszanna Reed, Taribelang Bunda Cultural Tours
* Daniel Reeves, PCCC
* Luke Sinclair, The Agency

Each nominee delivered a 1-minute presentation introducing themselves.

The successful Nominees for Directors positions on the Board for a two-year term are:

* Jennifer Cameron, Water Street Kitchen

* Joey Caruana, The Windmill Cafe
* Brooke Kimberley, Monsoon Aquatics
* Waszanna Reed, Taribelang Bunda Cultural Tours
* Daniel Reeves, PCCC

10. **Message from Bundaberg Regional Council Mayor, Helen Blackburn**

11. **BT Brand update** delivered by Ellie Traynor

12. **General Business**

12.1 **Set Directors' Fees**

MOTION: That the Director's Fees be set at nil ($) for the 2025/26 financial year.
Moved: Warrick Wright
Seconded: Bec Domaille
Carried and resolved with no objections noted.

12.2 **Appointment of Auditor for 2025/26**

MOTION: That DGZ Chartered Accountants be appointed Auditors for the 2025/2026 financial year.
Moved: Warrick Wright
Seconded: Daniel Reeves
Carried and resolved with no objections noted.

13. **Closure of Meeting**

Meeting declared closed at 5:33pm